



**EUCF**  
European City Facility

# Υποβολή αίτησης χρηματοδότησης



@eucityfacility

This project has received funding from the  
European Union's Horizon 2020 research and  
innovation programme under grant agreement  
No 864212



[In a Nutshell](#)[Application process](#)[Guidelines for applicants](#)[Online application](#)[Open and previous calls](#)[Budget and regional approach](#)

## Events details

29.03.2021 11:00 - 12:00

EUCF launch of the 2nd call - Peer-2-Peer Webinar on 29 March, 11-12:30 CET

Join the EUCF Peer-to-Peer Webinar and Learn from Beneficiaries how to Submit a Successful Application



## Online application

The eligibility check is the first step of the EUCF application process and verifies whether an applicant is eligible to apply for EUCF support. By answering a few simple questions, you can check if your municipality/local authority grouping or local public entity aggregating municipalities/local authorities meets the EUCF eligibility requirements. In order to move to the next stage of the application process, you must be able to answer YES to all requirements. Supporting documents are not required at this stage.

Upon successful completion of the eligibility check, you will be able to register to the EUCF website user zone, where you can proceed with the full application.

**Applications have to be submitted in English language only.**



# Συνοδική διαδικασία υποβολής



Έλεγχος  
επιλεξιμότητας

5 ΝΑΙ/ΟΧΙ ερωτήσεις



Πλήρης αίτηση

Φόρμα συμμετοχής με  
υποστηρικτικά αρχεία

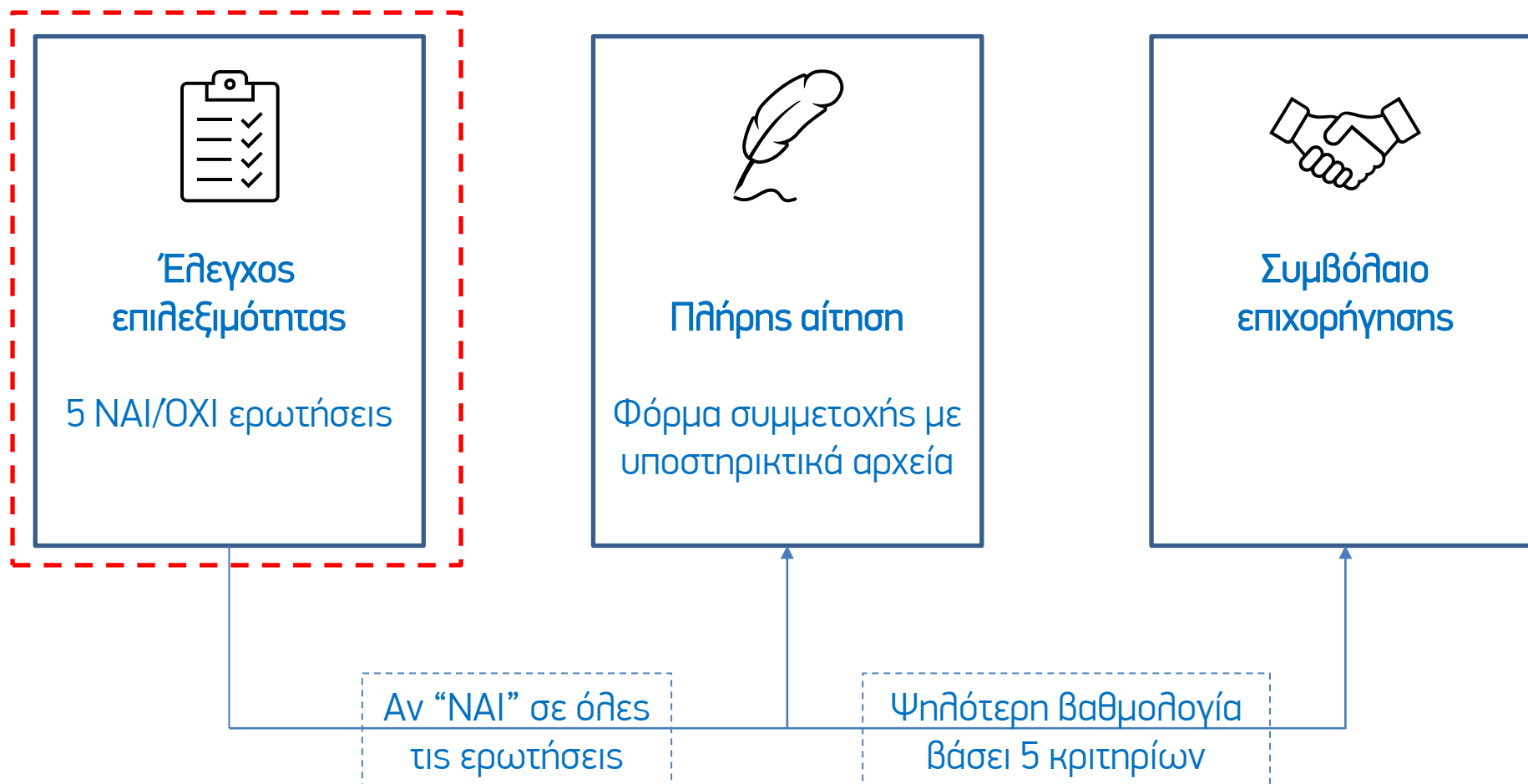


Συμβόλαιο  
επιχορήγησης

Αν “ΝΑΙ” σε όλες  
τις ερωτήσεις

Ψηλότερη βαθμολογία  
βάσει 5 κριτηρίων

# Συνοδική διαδικασία υποβολής



## EUCF ELIGIBILITY CHECK

1. Are you a municipality/local authority or grouping of municipalities/local authorities?

Please note that a self-declaration form ([Annex C](#)) is required for the full application.

Yes

No

2. Is your municipality/local authority or grouping located entirely in the EU-27 Member States and the UK?

Please note that the LAU and NUTS 3 Code (link to Eurostat for more [information](#)) for the municipality/local authority or for each municipality/local authority of a grouping has to be provided in the full application.

Yes

No

3. Does your municipality/local authority have a politically approved SEAP, SECAP or plan of similar ambition?

Please note that the SEAP, SECAP or plan of similar ambition ([Annex A](#)) has to be provided in the full application.

Yes

No

4. Will you be able to provide a proof of political commitment to develop the investment concept by your mayor or other relevant political representative?

Please note that a letter of support ([Annex B](#)) is required for the full application.

Yes

No

5. Do you commit to the EUCF monitoring period of two years?

Please note that this requirement will be part of the EUCF Grant Agreement for awarded municipalities/local authorities.

Yes

No

## REGISTRATION FORM

Name of the Leading city/municipality or its groupings

Organization (legal entity)

Department

Street, No.

Postal Code, City

### User details

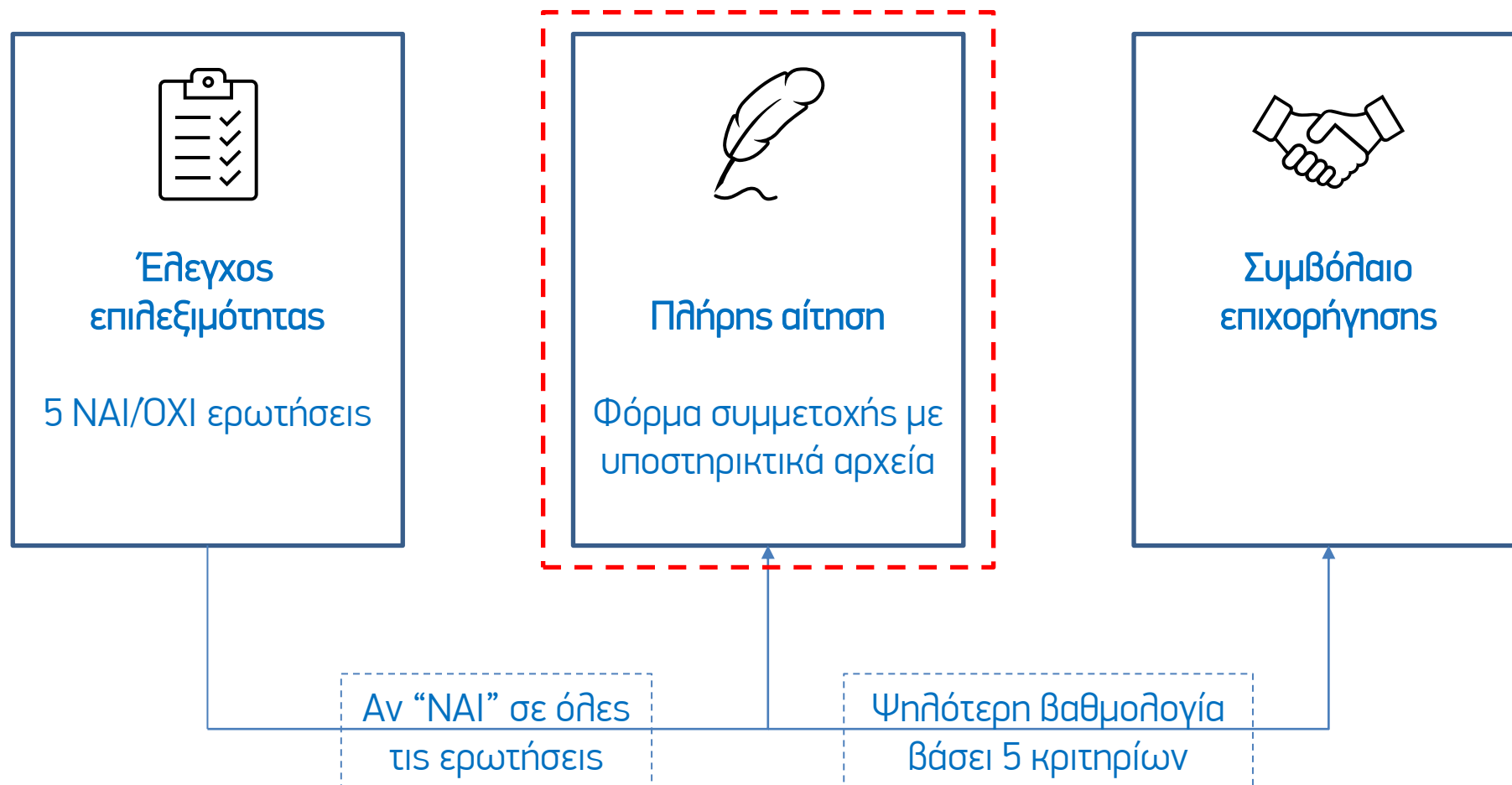
Leader	Name	Email	Telephone
<input checked="" type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### LAU code(s) of the city/municipality or of each city/municipality in case of a grouping

Leader	Country	City / Municipality	LAU Code
<input checked="" type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Submit

# Συνοδική διαδικασία υποβολής





## 1. Βασικά στοιχεία

- 1.1 Όνομα Τ.Α.
- 1.2 LAU και NUTS 3
- 1.3 Πληθυσμός
- 1.4 Άτομο επικοινωνίας
- 1.5 Οργανισμός
- 1.6 Τμήμα
- 1.7-1.10 Διεύθυνση/στοιχεία επικοινωνίας

## 2. Ανάπτυξη επενδυτικού σχεδίου

- 2.1 Τίτλος Ε.Σ.
- 2.2 Καταμερισμός επιχορηγούμενου ποσού
- 2.3 Δραστηριότητες που επιχορηγούνται από τη χορηγία
- 2.4 Διακυβέρνηση για την ανάπτυξη του Ε.Σ.
- 2.5 Εμπλοκή ενδιαφερόμενων μερών

## 3. Υλοποίηση Ε.Σ.

- 3.1 Τομέας επένδυσης
- 3.2 Προβλεπόμενα μέτρα
- 3.3 Αναμενόμενο μέγεθος επένδυσης
- 3.4 Αναμενόμενες επιπτώσεις
- 3.5 Δυνατότητα αντιγραφής ή/και up-scaling του Ε.Σ.

## REGISTRATION FORM

Name of the municipality/local authority or grouping <sup>?</sup>

Please enter value ...

Organization (legal entity) <sup>?</sup>

Please enter value ...

Department <sup>?</sup>

Please enter value ...

Street, No. <sup>?</sup>

Please enter value ...

Postal Code, City <sup>?</sup>

Please enter value ...

Country <sup>?</sup>

Please enter value ...

### + User details to access EUCF website user zone

Lead applicant <sup>?</sup> Name <sup>?</sup>



Name ...

E-mail <sup>?</sup>

E-mail ...

Telephone <sup>?</sup>

Telephone ...



### + LAU and NUTS 3 code of the municipality/local authority or of each municipality/local authority in case of a grouping

Lead applicant <sup>?</sup> Country <sup>?</sup>



Choose a Country

NUTS 3 <sup>?</sup>

Choose a NUTS 3

Municipality/local authority <sup>?</sup>

Choose a Municipality/local authority

LAU Code <sup>?</sup>

LAU Code ...



## Πλήρης αίτηση – Υποστηρικτικά αρχεία

1. Σχέδιο Δράσης (SEAP, SECAP) και περίληψη αυτού (Annex A.1 & A.2)
2. Επιστολή υποστήριξης του έργου από Δήμαρχο/Πρόεδρο Κοινοτικού Συμβουλίου ή άλλο πολιτικό εκπρόσωπο (Annex B)
3. Δήλωση από εκπρόσωπο Τ.Α./συμπλέγματος (Annex C)
4. Υπολογισμός εκτιμώμενης εξοικονόμησης ενέργειας (Annex D)
5. Υπολογισμός εκτιμώμενου μεγέθους επένδυσης (Annex E)

Templates: <https://www.eucityfacility.eu/apply-for-eucf-support/application-process.html>

## - Development of the investment concept

### Allocation of grant amount

- ☐ In-house staff
 ☐ External experts / sub-contractors
 ☐ Others (please specify below)

Please indicate how the grant resources will be allocated for the development of the investment concept.

### Activities funded by grant amount

Please indicate the component that is missing for the development of the intended investment concept and explain how the EUCF grant can fill this gap. Briefly state the activities for which the EUCF grant is needed (e.g. engineering analysis, legal analysis, social study, market study, financial analysis, etc.)

### Governance for investment concept development

Please describe the internal organisational structure and decision-making processes (roles and responsibilities of the people involved) for the development of the investment concept, indicating also the potential involvement and value added of external experts and/or the EUCF team.

### Engagement of stakeholders and citizens

Please briefly highlight important stakeholders (e.g. civil society, economic actors) and their needs and expectations towards the investment project. Please explain how they are planned to be involved in the process of the investment concept development (e.g. envisaged measures of engagement, channels/instruments for communication and dissemination).

## - Implementation of the investment project

### Investment sector(s) targeted

- ☐ Public buildings
 ☐ District heating
 ☐ Sustainable urban mobility  
☐ Residential buildings
 ☐ Smart grids
 ☐ Others (please specify below)  
☐ Building integrated renewables
 ☐ Innovative energy infrastructure

### Intended measures

Please state the intended technology measure(s) to be financed.

### Expected size of investment

Please indicate the expected investment size (approximate amount).  EUR

### Expected impacts

Please indicate the expected energy savings generated by the project (approximate amount) and attach the corresponding calculation log.  GWh/y

If (initial) estimations for any other impacts (e.g. avoided CO2 emissions, renewable energy production, job creation, etc.) have already been made, please outline them and attach the corresponding calculations to the application form.

### Potential for replication and/or up-scaling

Please explain how the investment project could potentially be replicated in other contexts and/or up-scaled (in the region), if known at this stage.

### - Annexes

SEAP, SECAP or plan of similar ambition

Mandatory

Letter of support to the project by the mayor or other relevant political representative

Mandatory

Self-declaration form by a representative of city/municipality or its groupings

Mandatory

Calculation log - Expected energy savings

Mandatory

Calculation log/support documents - Expected size of investment

Mandatory

Calculation log - Expected CO2 emissions reduction

If available

Calculation log - Expected renewable energy production

If available

[Submit / Edit](#)

[Save](#)

[Cancel / Restore](#)

# Ευχαριστώ

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